

ENGLEWOOD LIBRARY BOARD OF TRUSTEES

October 15, 2018 Meeting Minutes 7:30 PM

Englewood Public Library, 31 Engle Street

Approved Board Meeting 10/24/18

Open Public Meeting Act

“The October 15, 2018 Regular Meeting of the Englewood Public Library Board of Trustees is now in session. In accordance with the Open Public Meetings Act, notice of this meeting appears on our Annual Schedule of Meetings. A copy of said Annual Schedule has been posted on the bulletin board in the Englewood City Hall; a copy has been filed with the City Clerk and The Record, a newspaper with a general circulation throughout the City of Englewood. At least 48 hours prior to this meeting, the Agenda thereof was similarly posted, filed and mailed to said newspaper.” Formal action may be taken at this meeting.

Call to Order and Attendance

The Board Meeting was called to order at 7:30 PM, Board President Nina Nanasi presiding.

Board Member Attendance: Nina Nanasi, President; Debra Trachtenberg, Vice-President; Ann Dermansky, Secretary; Devry Pazant, Katharine Glynn, and Gina Leonard-Edone.

Absent: Nelida Bobe.

Staff Attendance: John Arthur, Director.

Public Comment: No comment from the public.

Closed Session – Personnel Matters

Mr. Pazant moved to enter closed session at 7:37 p.m. Ms. Trachtenberg seconded. Unanimously approved.

Mr. Pazant moved to end closed session and open the regular meeting at 8:29 p.m. Ms. Trachtenberg seconded. Unanimously approved.

Personnel Action

No personnel actions.

Treasurer’s Report

Treasurer’s Report

Mr. Arthur reviewed the September 2018 Treasurer’s Report and invited the Board to ask questions. Ms. Glynn moved to approve the Treasurer’s report summary. Ms. Dermansky seconded the motion. Unanimously approved.

September Bill List – City

Mr. Arthur reviewed the City Invoice list presented to the City of Englewood for payments. Ms. Nanasi asked for a motion to approve the September City bill list in the amount of \$119,028.64. Ms. Glynn moved; seconded by Ms. Dermansky. Unanimously approved.

ENGLEWOOD LIBRARY BOARD OF TRUSTEES

October 15, 2018 Meeting Minutes

September 2018 Bill List –General Fund

Mr. Arthur reviewed the September 2018 Bill List in amount of \$7,280.32 and opened the floor to questions. Ms. Glynn moved to approve the report as presented, Ms. Dermansky seconded the motion. Unanimously approved.

Other Financial Matters

Mr. Arthur reviewed the Budget Status Report for September 30, 2018.

Correspondence

No correspondence.

Reports

Director's Report: Ms. Nanasi asked if there were any questions about the director's report. There were no questions.

Committee Report: Mr. Pazant asked if we could discuss the logo as part of the strategic planning committee's efforts.

Old Business

Logo – Mr. Arthur circulated samples of a new Englewood Library logo, which had already been reviewed by the Strategic Planning Committee. The board provided more feedback and Mr. Arthur agreed to go back to the artist with more suggested changes.

Sick Time Law/Policy – Sick time policy was previously reviewed by the library's attorney. Mr. Pazant motioned to approve the new Sick Time Policy. Ms. Glynn seconded. Unanimously approved.

Capital Plan – No discussion or action.

Library Construction Bond Update – Moved discussion to special meeting, to be held later in October when architect is available.

New Business

Holiday Closings 2019

Ms. Glynn motioned to approve 2019 holidays with a correction to a typo. Mr. Pazant seconded. Unanimously approved.

Video Games

Mr. Arthur discussed video game programming and potential purchases for programming.

Next Meeting Date

A special meeting to discuss Library Construction issues was planned, to be held later in October when architect and board members are available.

The November meeting will be held Monday, November 12, 2018 at 7:30 pm.

ENGLEWOOD LIBRARY BOARD OF TRUSTEES
October 15, 2018 Meeting Minutes

Adjournment

Ms. Glynn moved to adjourn the meeting; seconded by Ms. Leonard-Edone. Unanimously approved. The meeting adjourned at 9:20 pm.

Respectfully Submitted
John Arthur for
Ann Dermansky, Secretary